

# RUSPIDGE and SOUDLEY PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend  
a meeting of the Ruspidge and Soudley Parish Council:  
at Soudley Village Hall **7.00 pm** on Tuesday **April 9th, 2024.**

**Roland Dowding**

Clerk of the Council

Email: [info@clerkrspc.co.uk](mailto:info@clerkrspc.co.uk) Tel: 01594 825 343

## AGENDA

- **7.00pm Public participation period.**

### RUSPIDGE WELFARE TRUST AGM

Council being mindful that these items are considered and determined as trustees to the RWT.

4.1. Matters Arising from the Minutes.

4.2. Any other business.

4.1. To receive apologies for absence. Members to submit apologies.

4.2. To record any declaration of personal or prejudicial interest.

4.3. Acceptance of the Minutes of the Council meeting held on the **12th of March 2024** other than those recording exempt matters.

4.4. **Matters Arising** from the Minutes.

4.5. **District Councillor** - to report, as necessary.

4.6. **County Councillor**- to report, as necessary.

4.7. **Planning Matters** - the Planning Schedule to be tabled at the meeting.

4.8. **FINANCIAL MATTERS** - to approve the accounts presented for payment, the financial report is to be tabled at the meeting.

4.9. **Soudley Village Hall Play Area** – Update to Council regarding the Soudley Village Hall play area. Land at Soudley Recreation Ground, currently leased by the Parish Council from Soudley Village Hall.

- 4.10. **R&SPC Standing Orders & Financial Regulations Review** - Review of Standing Orders, Financial Regulations. Once approved to be signed the Chairman, Cllr. Jo Smith and countersigned by the Clerk & RFO Mr Roland Dowding. Financial Regulations to also be countersigned by the Treasurer Cllr. Norman Snell.
- 4.11. **R&SPC Risk Assessment Review 2024** - Once approved by the Council, to be signed the Chairman, Cllr. Jo Smith and countersigned by the Clerk Mr Roland Dowding.
- 4.12. **Health & Safety Policy Review 2024** - Once approved by the Council, to be signed the Chairman, Cllr. Jo Smith and countersigned by the Clerk Mr Roland Dowding.
- 4.13. **ANPR SNEYD WOOD** – Due to regulations and GDPR concerns the Council will discuss the merits of appointing one member to liaise with the Clerk and to receive weekly reports from the Sneyd Wood ANPR Camera.
- 4.14. **Soudley Village Hall Grant Application – SVH Bugle Newsletter.** Application for a grant of £250.00 as a contribution towards the next four publications of said newsletter.
- 4.15. **CORRESPONDENCE**  
All relevant correspondence whether specifically dealt with under agenda items, or not, has been forwarded via email to all Councillors.
- 4.16. To agree the date of the next meeting scheduled for **Tuesday, 14th May 2024** in the **Ruspidge Memorial Hall**. The deadline date for the agenda is **Tuesday, 7th May 2024**.
- 4.17. For confidential matters, to determine by motion that the Press and Public be excluded from the meeting for the remaining business of the Council in accordance with Standing Order 10.xi (Adopted 2020).